



**CRADLE OF TEXAS CHAPTER
AGRI LIFE EXTENSION BLDG.**

21017 CR 171, Angleton, TX 77515-8903
<http://tmn-cot.org>

TMN-COT BOARD MEETING
Wednesday, August 5, 2015 10:00 a.m. – 11:50 a.m.
AgriLife Extension Building
Angleton, Texas

President Dave Brandes called the meeting to order and presented the agenda at 10:00 a.m.

Attending Elected Members of the Board: Dave Brandes (President), Leo Novak, (Vice President), Mike Mullins (Past President), Ed Barrios (State Representative), and Linda Sluis (Secretary).

Absent Elected Members of the Board: None

Attending Advisors and Appointed Members of the Board: John O’Connell (Chapter Advisor, AgriLife Extension Agent), Connie Stolte (Chapter Advisor, Texas Parks and Wildlife Department), Don Sabathier (2015 Intern Representative), Jerry Eppner (Membership Coordinator), Neal McLain (Publications Coordinator), Roy Morgan (Training Coordinator), and Patty Brinkmeyer (2015 Intern Representative).

Absent Advisors and Appointed Members of the Board: Peggy Romfh (Advanced Training Coordinator), Pete Romfh (Volunteer Service Coordinator), Pam West (Chapter Host), Dick Schaffausen (Publicity Coordinator), and Ruby Lewis (Out-reach Coordinator).

Quorum: Twelve of the Elected and Committee Coordinator members were present; thus a quorum was reached.

Meeting Minutes	Motion to Approve	Motion Seconded by	Vote
July Board	Mike Mullins	Ed Barrios	Minutes approved by voice vote.
July General Meeting	Mike Mullins	Ed Barrios	Minutes with corrections approved by voice vote.

Table of Action Items is included at the end of the minutes.

Action Register: Dave

10,000 Volunteer Hours Plaque for the Display Case and Update of Others: Dave Brandes announced that the chapter will purchase a plaque and update others. Connie



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Stolte indicated that the Texas Department of Corrections can repair and update some of the others.

- **Treasurer's Report:** In lieu of the recent passing of Treasurer, Gerald Forrest, Dave proposed that Don Sabathier assume those responsibilities. Roy Morgan moved, seconded by Ed Barrios, that Don Sabathier be appointed to serve the remainder of 2015 as treasurer. The motion carried.
- **Volunteer Management System Update – VMS Transition Committee:** **Dave Brandes reported** that those responsible for the implementation and management of the new system have been trained. He showed an overhead of the implementation of the VMS as well as a handout of the new “VMS Federal Reporting Codes and TMN-COT Project/Opportunity Codes.” Any additions that need to be made will be submitted to Pete and Peggy Romfh.
- **Media Library Move:** **Neal McLain** reported that the move to the Volunteer Room has been postponed for another month due to a delay in moving shelving.
- **Newsletter Editing, Neal McLain, Publications Coordinator.** The duties and responsibilities of the Publications Coordinator were discussed. It was determined by the board that duties include overall responsibility and authority over the layout for publication of the newsletter.

Reports:

Leo Novak, Vice President/Programs, reported that Robert K. Webster, Ph.D. Candidate and Research Assistant at Texas A&M University will present the program, “The Sargassum Early Advisory System (SEAS) at the August general meeting. Ed Barrios will present the quiz on “Insects.” Kenneth Nugent, President of the Brazoria County Beekeeper Association will present the program on September 9th. There will not be a quiz in September.

Jerry Eppner, Membership Coordinator, will send out a note to the membership requesting that timesheets be turned in. Currently there are only seventy timesheets that have been received.

Ed Barrios, State Representative, discussed various topics in the new state Volunteer Management System that specifically relate to the Policies and Procedures of the chapter. The goal is to get all documents completed and sent to the board by the end of the month.

Roy Morgan, Training Coordinator, indicated that he will contact members interested in filling his position by September. He has begun to schedule speakers for 2016. Intern training begins in January. Last year, there were fourteen training topics. He also announced that the minimum age for membership is eighteen.



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Cradle of Texas Board Action Register July, 2015				
Action Item	Who?	Due Date?	Complete/ Pending	Comments
iNaturalist website participation	Ed Barrios	March 2015	Pending	Ed will contact Cullen Hanks to request a presentation.
501(c)(3) Filing	Ed Barrios, Peggy Romfh, Mike Mullins, Gerald Forrest	Mid-year	Pending	Ed will complete.
See VT Coordinator VPAL Report	Pete Romfh		Pending	Contact in Pearland is Michelle Graham.
Developing a new partnership with the Planetarium Center for Arts and Sciences	Jerry Eppner		Pending	Jerry Eppner will make contact to request a new partnership and to determine if members may serve on their board.
Split the Policies and Procedures from the By-laws	Ed Barrios	Mid-year	Pending	Changes to be presented are at June general meeting.
Animal-at-Home Rehabilitation VT hours	Dave Brandes	August meeting	Pending	Will change by-laws
Project BudBurst	Ed Barrios		Pending	Volunteers to be requested at Aug. general meeting.
VMS Update and Training	Jerry Eppner	Pending	Pending	Awaiting state direction
Dues Reassessment	Dave Brandes	November	Pending	
Replacement for Training Coordinator	Dave Brandes	August	Pending	Announce to general meeting

President Dave Brandes adjourned the meeting at 11:50 a.m.

Respectfully Submitted,
Linda Sluis, Secretary of TMN-COT



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Date	Jan	Feb	Mar	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Board Members													
Barrios, Ed	1	1	n/a	n/a	1	1	-	1					
Brandes, Dave	1	1	n/a	n/a	1	1	1	1					
Forrest, Gerald	1	1	n/a	n/a	1	1	1						
Mullins, Mike	-	1	n/a	n/a	1	1	1	1					
Novak, Leo	-	1	n/a	n/a	1	1	1	1					
Sluis, Linda	1	1	n/a	n/a	1	1	1	1					
Advisors													
O'Connell, John	1	1	n/a	n/a	-	-	-	1					
Stolte, Connie	1	-	n/a	n/a	1	1	-	1					
Committee Coordinators													
Eppner, Jerry	1	1			1	1	1	1					
Lewis, Ruby	1	1	n/a	n/a	1	1	-	-					
McLain, Neal	1	1	n/a	n/a	-	-	1	1					
Morgan, Roy	-	-			-	-	1	1					
Romfh, Peggy	-	1	n/a	n/a	-	-	1	-					
Romfh, Pete	-	1	n/a	n/a	-	-	1	-					
Schaffhausen, Dick	-	1	n/a	n/a	-	-	-	-					
West, Pam					1	1	1	-					
Quorum	Y	Y	n/a	n/a	Y	Y	Y	Y					
Training Class Representatives													
Grigson, Joycelynn	1	1	n/a	n/a									
Kitchen, Brianna	1	-	n/a	n/a									
Sabathier, Don			n/a	n/a	1	1	1	1					
Brinkmeyer, Patty			n/a	n/a	-	-	-	1					